



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – Thursday 27th July 2023

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, R Clay, O Honeyman, R Honeyman and S Markwell.

A meeting of the **Planning & Highways Committee** will be held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 27th July 2023** at **7.00pm**, which you are summoned to attend.

Adam Chugg

Town Clerk

19th July 2023

- **Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Lewes District Council Planning Applications received in week commencing Monday 26th June 2023

[LW/23/0366](#) - 35 Grosvenor Road – Single storey front extension for Mr & Mrs Beri.

Lewes District Council Planning Applications received in week commencing Monday 3rd July 2023

[LW/23/0376](#) - 60 Clementine Avenue - Garage conversion, change to cladding materials at front elevation, with alterations to fenestration and installation of solar PV panels at rear elevation for Mr O Perrott.

Lewes District Council Planning Applications received in week commencing Monday 10th July 2023

[LW/23/0215](#) – 37 Chyngton Way - Replacement and enlargement of existing porch for Dr T Anderson.

Tree Works Applications

[TW/23/0057/TPO](#) – 3 Seafeld Close – T1-Sycamore - Height reduction by 3m and removal of lower branches for Mr S Tedman.

[TW/23/0020/TPO](#) – 8 Roedean Close - T1 - Sycamore - Trimming of 5no. stems and cutback by 2m off the branches. T2 - Sycamore - Minor trimming to prevent damage to cables T3 - Sycamore - Cutback by 2m off the branches T4 - Sycamore - Cutback by 2m off the branches T5 - Sycamore - Trimming of 6no. stems and cutback by 2m off the branches for Mr J Hamilton.

[TW/23/0060/TPO](#) – 3 Sycamore Close - T1 - Corsican Pine - fell piecemeal to ground level for Mr & Mrs Calver.

5. Planning Applications – To be Noted

The planning and/or tree works applications for the Committee to note – and the reason/s for just being noted – are as follows:

Lewes District Council Planning Applications received in week commencing Monday 26th
June 2023

[LW/22/0796](#) – Cliff Gardens - Change of use of a private street to a climate change educational beach Garden featuring 7 no. planters of which 3 no. include fishbone sculptures, surfacing of C National cycleway, creation and surfacing of footpath containing 3 no. Big Buoy Benches for Mr J Morris.

Reason for noting – as landowners, the Town Council gave its support to this project at a Full Council meeting in January 2022. The subsequent letter of support from the Town Council is used as a piece of supporting documentation by the applicant.

6. [Update Report](#)

To consider report 45/23 reporting on decisions taken by Lewes District Council since the last meeting on applications previously considered by the Committee (pages 6 to 7).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.45pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



Seaford Town Council

Report No:	45/23
Agenda Item No:	6
Committee:	Planning & Highways
Date:	27 th July 2023
Title:	Update Report
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations

The Committee is recommended:

1. To note the report and the decisions set out in the Schedule.

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by the Committee.

2. Financial Appraisal

- 2.1 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Geoff Johnson, Planning Officer.

Schedule of Lewes District Council decisions received since the Committee's last meeting on 6th July 2023

Approved by Lewes District Council – No objection from Seaford Town Council

LW/23/0245 - 90 Claremont Road - Single-storey rear extension to comprise 2no. 1-bedroom flats (Class C3) to be used for emergency housing with provision of refuse storage and 2no. cycle storage units.

LW/23/0295 – Maples, 13C St Peters Road - Erection of single storey outbuilding at rear/side of main dwelling.

LW/23/0255 – Pound, 12 Firle Road - Installation of ground mounted solar (PHV) panel array in rear garden.

Approval – Objection from Seaford Town Council

LW/23/0337 - 51 Marine Drive Bishopstone - 2no. dormers to side roof slopes, single storey extensions to sides and rear, front porch and rear terrace

LW/23/0301- 22 Bishopstone Road - Demolition of rear conservatory, 2 storey rear extension, first floor extension including raising of pitch height, side dormer and front gable end extension with Juliette balcony, ground floor front balcony with glass balustrade and alterations to fenestration.