



Seaford Town Council

Minutes of a meeting of Seaford Town Council's Personnel Committee on Tuesday 12th October 2023

Held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Tuesday 12th October 2023** at **7.00pm**.

Present:

Councillors R Honeyman (Chair), O Matthews (Vice Chair), S Markwell (substituting for Councillor S Dubas), I Taylor (substituting for Councillor M Wearmouth) and L Wallraven.

Adam Chugg, Town Clerk

Georgia Raeburn, Acting HR & Governance Manager

PE07/10/23 Apologies for Absence

Apologies for absence were received from Councillors S Dubas and M Wearmouth.

PE08/10/23 Disclosure of Interests

There were no disclosures of interests.

PE09/10/23 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting for the remainder of the meeting for the reasons as set out on the agenda.

PE10/10/23 General HR Update – October 2023 EXEMPT

The Committee considered exempt report 88/23 providing an update on the Human Resources activities of the Town Council.

PE10.1 It was **RESOLVED** to **NOTE** the contents of the report.

PE10.2 It was **RESOLVED** to **NOTE** that a final salaries protection for the year ending 31st March 2024 will be presented to the Finance & General Purposes Committee in December 2023.

PE11/10/23 Budget Setting Considerations – Personnel Committee

EXEMPT

The Committee considered exempt report 89/23 providing an overview of the budget setting process and facilitate the Committee giving consideration to personnel-related budgets.

PE11.1 It was **RESOLVED** to **NOTE** the contents of the report.

PE11.2 It was **RESOLVED** to provide any feedback or comments that can be taken into consideration as part of the 2024-2025 budget setting process.

The meeting closed at 8.16pm.

Councillor R Honeyman

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Chair of Personnel