



## **Finance & General Purposes Committee meeting 12<sup>th</sup> March 2024**

### **Appendices**

- **Report 164/23 Appendix A**
- **Report 166/23 Appendix A**
- **Report 166/23 Appendix B**

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Community Services</b>							
<u>105 Salts Recreation Ground</u>							
1022 CIL Grants	11,196	0	(11,196)			0.0%	
1025 Income Sponsorship	230	0	(230)			0.0%	230
1050 Income Rent	2,270	2,150	(120)			105.6%	
1051 Income Insurance Recharge	1,766	1,820	54			97.0%	
1055 Income Memorial Bench	2,550	0	(2,550)			0.0%	
1057 Income Electricity Recharge	6,559	13,400	6,841			48.9%	
1058 Income Water Recharge	(24)	4,750	4,774			(0.5%)	
1066 Income Concession	23,400	23,400	0			100.0%	
1073 Sports Pitch Hire & Green Fees	4,322	4,500	178			96.0%	
1095 Income Tennis Annual Pass	2,695	4,235	1,540			63.6%	
1096 Income Tennis Pay & Play	2,475	3,240	765			76.4%	
1097 Income Tennis Coaching Fees	0	990	990			0.0%	
	<b>57,438</b>	<b>58,485</b>	<b>1,047</b>			<b>98.2%</b>	<b>230</b>
Salts Recreation Ground :- Income							
4018 Water Refill Maint	36	0	(36)		(36)	0.0%	36
4052 Water & Sewerage	8,841	9,500	659		659	93.1%	
4053 Tennis Electric	209	0	(209)		(209)	0.0%	
4054 Salts Cafe Electric	6,559	0	(6,559)		(6,559)	0.0%	
4055 Electricity	605	15,400	14,795		14,795	3.9%	
4095 Tennis Court Expenditure	1,094	7,675	6,581		6,581	14.3%	
4096 LTA Loan	0	3,750	3,750		3,750	0.0%	
4100 Telecommunications	215	300	85		85	71.7%	
4115 Insurance	3,554	3,670	116		116	96.8%	
4155 Professional Fees	0	500	500		500	0.0%	
4201 Cleaning & Hygiene	1,635	0	(1,635)		(1,635)	0.0%	
4250 Memorial Bench	2,425	0	(2,425)		(2,425)	0.0%	
4251 Dog Bin Emptying	1,820	2,070	250		250	87.9%	
4252 Additional Litter Pick	0	1,000	1,000		1,000	0.0%	
4260 Grounds Maintenance Contract	55,412	74,325	18,913		18,913	74.6%	
4261 General Maintenance	3,468	5,000	1,532		1,532	69.4%	
4275 Building Maintenance	4,909	5,000	91		91	98.2%	
4276 CCTV	660	1,000	340		340	66.0%	
4283 Playground	34,746	21,000	(13,746)		(13,746)	165.5%	8,500
	<b>126,188</b>	<b>150,190</b>	<b>24,002</b>	<b>0</b>	<b>24,002</b>	<b>84.0%</b>	<b>8,536</b>
Salts Recreation Ground :- Indirect Expenditure							
<b>Net Income over Expenditure</b>	<b>(68,750)</b>	<b>(91,705)</b>	<b>(22,955)</b>				
6000 plus Transfer from EMR	8,536						
6001 less Transfer to EMR	230						
<b>Movement to/(from) Gen Reserve</b>	<b>(60,444)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>106 Crouch Recreation Ground</b>							
1050 Income Rent	2,550	2,550	0			100.0%	
1051 Income Insurance Recharge	636	655	19			97.2%	
1055 Income Memorial Bench	1,200	0	(1,200)			0.0%	
1058 Income Water Recharge	299	2,250	1,951			13.3%	
1073 Sports Pitch Hire & Green Fees	10,996	10,500	(496)			104.7%	
<b>Crouch Recreation Ground :- Income</b>	<b>15,681</b>	<b>15,955</b>	<b>274</b>			<b>98.3%</b>	<b>0</b>
4052 Water & Sewerage	1,724	4,500	2,776		2,776	38.3%	
4115 Insurance	886	915	29		29	96.8%	
4155 Professional Fees	1,438	0	(1,438)		(1,438)	0.0%	
4250 Memorial Bench	1,930	0	(1,930)		(1,930)	0.0%	
4251 Dog Bin Emptying	1,300	1,410	110		110	92.2%	
4260 Grounds Maintenance Contract	24,033	31,900	7,867		7,867	75.3%	
4261 General Maintenance	4,883	3,000	(1,883)		(1,883)	162.8%	
4275 Building Maintenance	815	2,700	1,885		1,885	30.2%	
4283 Playground	1,400	5,000	3,600		3,600	28.0%	
<b>Crouch Recreation Ground :- Indirect Expenditure</b>	<b>38,409</b>	<b>49,425</b>	<b>11,016</b>	<b>0</b>	<b>11,016</b>	<b>77.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(22,728)</b>	<b>(33,470)</b>	<b>(10,742)</b>				
<b>107 Martello Fields</b>							
1011 Income Filming	1,170	0	(1,170)			0.0%	
1050 Income Rent	6,960	5,000	(1,960)			139.2%	
<b>Martello Fields :- Income</b>	<b>8,130</b>	<b>5,000</b>	<b>(3,130)</b>			<b>162.6%</b>	<b>0</b>
4251 Dog Bin Emptying	1,040	1,130	90		90	92.0%	
4260 Grounds Maintenance Contract	11,078	14,785	3,707		3,707	74.9%	
4261 General Maintenance	497	2,000	1,503		1,503	24.8%	
4501 Filming Expenses	78	0	(78)		(78)	0.0%	
<b>Martello Fields :- Indirect Expenditure</b>	<b>12,692</b>	<b>17,915</b>	<b>5,223</b>	<b>0</b>	<b>5,223</b>	<b>70.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,562)</b>	<b>(12,915)</b>	<b>(8,353)</b>				
<b>108 Other Open Spaces</b>							
1011 Income Filming	313	0	(313)			0.0%	
1025 Income Sponsorship	250	0	(250)			0.0%	250
1050 Income Rent	90	90	0			100.0%	
1055 Income Memorial Bench	95	0	(95)			0.0%	
<b>Other Open Spaces :- Income</b>	<b>748</b>	<b>90</b>	<b>(658)</b>			<b>830.6%</b>	<b>250</b>
4018 Water Refill Maint	36	0	(36)		(36)	0.0%	36

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4052 Water & Sewerage	84	450	366		366	18.7%	
4115 Insurance	48	60	12		12	79.8%	
4154 Land Registry Fees	0	60	60		60	0.0%	
4250 Memorial Bench	430	0	(430)		(430)	0.0%	
4251 Dog Bin Emptying	2,080	2,255	175		175	92.2%	
4260 Grounds Maintenance Contract	19,951	23,785	3,835		3,835	83.9%	
4261 General Maintenance	5,754	7,000	1,246		1,246	82.2%	
4275 Building Maintenance	0	1,000	1,000		1,000	0.0%	
4501 Filming Expenses	112	0	(112)		(112)	0.0%	
Other Open Spaces :- Indirect Expenditure	<b>28,495</b>	<b>34,610</b>	<b>6,115</b>	<b>0</b>	<b>6,115</b>	<b>82.3%</b>	<b>36</b>
<b>Net Income over Expenditure</b>	<b>(27,747)</b>	<b>(34,520)</b>	<b>(6,773)</b>				
6000 plus Transfer from EMR	36						
6001 less Transfer to EMR	250						
<b>Movement to/(from) Gen Reserve</b>	<b>(27,961)</b>						
<u>113 Crypt</u>							
1051 Income Insurance Recharge	0	300	300			0.0%	
1057 Income Electricity Recharge	1,466	0	(1,466)			0.0%	
1058 Income Water Recharge	169	0	(169)			0.0%	
1063 Income Gas Recharged	1,013	0	(1,013)			0.0%	
Crypt :- Income	<b>2,648</b>	<b>300</b>	<b>(2,348)</b>			<b>882.5%</b>	<b>0</b>
4052 Water & Sewerage	169	0	(169)		(169)	0.0%	
4055 Electricity	1,320	0	(1,320)		(1,320)	0.0%	
4056 Gas	1,013	0	(1,013)		(1,013)	0.0%	
4115 Insurance	289	300	11		11	96.4%	
4275 Building Maintenance	3,071	500	(2,571)		(2,571)	614.1%	1,764
4279 Fire & Security	75	0	(75)		(75)	0.0%	
Crypt :- Indirect Expenditure	<b>5,937</b>	<b>800</b>	<b>(5,137)</b>	<b>0</b>	<b>(5,137)</b>	<b>742.1%</b>	<b>1,764</b>
<b>Net Income over Expenditure</b>	<b>(3,289)</b>	<b>(500)</b>	<b>2,789</b>				
6000 plus Transfer from EMR	1,764						
<b>Movement to/(from) Gen Reserve</b>	<b>(1,525)</b>						
<u>114 South Street</u>							
4201 Cleaning & Hygiene	1,210	0	(1,210)		(1,210)	0.0%	
4275 Building Maintenance	2,212	2,000	(212)		(212)	110.6%	
South Street :- Indirect Expenditure	<b>3,421</b>	<b>2,000</b>	<b>(1,421)</b>	<b>0</b>	<b>(1,421)</b>	<b>171.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,421)</b>	<b>(2,000)</b>	<b>1,421</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>115 Martello Tower</b>							
4115 Insurance	3,256	2,890	(366)		(366)	112.7%	
4275 Building Maintenance	8,395	4,000	(4,395)		(4,395)	209.9%	
Martello Tower :- Indirect Expenditure	<b>11,651</b>	<b>6,890</b>	<b>(4,761)</b>	<b>0</b>	<b>(4,761)</b>	<b>169.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,651)</b>	<b>(6,890)</b>	<b>4,761</b>				
<b>116 Seaford Head Estate</b>							
1011 Income Filming	19,900	25,000	5,100			79.6%	
1021 Income South Hill Barn	1,234	1,000	(234)			123.4%	
1050 Income Rent	5,000	10,000	5,000			50.0%	
1053 Income Grants	3,250	3,250	0			100.0%	
1055 Income Memorial Bench	248	0	(248)			0.0%	
1066 Income Concession	2,915	3,180	265			91.7%	
1200 Income Nature Reserve	629	0	(629)			0.0%	
Seaford Head Estate :- Income	<b>33,175</b>	<b>42,430</b>	<b>9,255</b>			<b>78.2%</b>	<b>0</b>
4115 Insurance	454	470	16		16	96.7%	
4155 Professional Fees	625	0	(625)		(625)	0.0%	
4156 Bank Charges	8	0	(8)		(8)	0.0%	
4250 Memorial Bench	1,317	0	(1,317)		(1,317)	0.0%	
4251 Dog Bin Emptying	1,040	1,130	90		90	92.0%	
4260 Grounds Maintenance Contract	1,071	1,205	134		134	88.9%	
4261 General Maintenance	2,066	3,000	934		934	68.9%	
4275 Building Maintenance	199	1,000	801		801	19.9%	
4500 Nature Reserve Expenses	20,648	18,000	(2,648)		(2,648)	114.7%	
4501 Filming Expenses	3,970	9,500	5,530		5,530	41.8%	
Seaford Head Estate :- Indirect Expenditure	<b>31,398</b>	<b>34,305</b>	<b>2,907</b>	<b>0</b>	<b>2,907</b>	<b>91.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,777</b>	<b>8,125</b>	<b>6,348</b>				
<b>117 Seafont</b>							
1011 Income Filming	9,355	200	(9,155)			4677.5%	
1019 Rechargeable Income	453	0	(453)			0.0%	
1025 Income Sponsorship	710	0	(710)			0.0%	710
1057 Income Electricity Recharge	9,237	12,000	2,764			77.0%	
1058 Income Water Recharge	121	200	79			60.6%	
1066 Income Concession	56,480	59,060	2,580			95.6%	
1084 Income Promenade	0	200	200			0.0%	
Seafont :- Income	<b>76,355</b>	<b>71,660</b>	<b>(4,695)</b>			<b>106.6%</b>	<b>710</b>
4018 Water Refill Maint	154	0	(154)		(154)	0.0%	154

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

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Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4019 Rechargeable Expenditure	365	0	(365)		(365)	0.0%	
4022 Telescope Expenditure	342	0	(342)		(342)	0.0%	
4052 Water & Sewerage	121	200	79		79	60.6%	
4055 Electricity	8,747	12,000	3,253		3,253	72.9%	
4115 Insurance	925	965	40		40	95.9%	
4201 Cleaning & Hygiene	3,894	0	(3,894)		(3,894)	0.0%	
4250 Memorial Bench	60	0	(60)		(60)	0.0%	
4253 Shelters	1,239	2,625	1,386		1,386	47.2%	
4261 General Maintenance	25,786	10,000	(15,786)		(15,786)	257.9%	
4270 Vehicles & Equipment Maint	586	100	(486)		(486)	586.0%	
4275 Building Maintenance	2,638	2,500	(138)		(138)	105.5%	
4501 Filming Expenses	2,084	40	(2,044)		(2,044)	5208.8%	
Seafront :- Indirect Expenditure	<b>46,941</b>	<b>28,430</b>	<b>(18,511)</b>	<b>0</b>	<b>(18,511)</b>	<b>165.1%</b>	<b>154</b>
<b>Net Income over Expenditure</b>	<b>29,414</b>	<b>43,230</b>	<b>13,816</b>				
6000 plus Transfer from EMR	154						
6001 less Transfer to EMR	710						
<b>Movement to/(from) Gen Reserve</b>	<b>28,857</b>						
<u>118 Beach Huts</u>							
1054 Income Other	385	0	(385)			0.0%	
1057 Income Electricity Recharge	38	300	263			12.5%	
1060 Beach Huts Site Licence	28,411	28,410	(1)			100.0%	
1061 Beach Hut Annual Rent	12,463	12,465	2			100.0%	
1066 Income Concession	4,725	3,900	(825)			121.2%	
1094 Income Seasonal Beach Huts	14,550	15,260	710			95.3%	
Beach Huts :- Income	<b>60,571</b>	<b>60,335</b>	<b>(236)</b>			<b>100.4%</b>	<b>0</b>
4051 Rates	4,454	4,445	(9)		(9)	100.2%	
4052 Water & Sewerage	22	0	(22)		(22)	0.0%	
4055 Electricity	162	300	138		138	53.9%	
4110 Advertising & Publicity	0	250	250		250	0.0%	
4115 Insurance	572	600	28		28	95.3%	
4258 Seasonal Beach Hut Revenue Exp	12,971	14,500	1,529		1,529	89.5%	
4275 Building Maintenance	2,292	2,000	(292)		(292)	114.6%	
Beach Huts :- Indirect Expenditure	<b>20,473</b>	<b>22,095</b>	<b>1,622</b>	<b>0</b>	<b>1,622</b>	<b>92.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>40,098</b>	<b>38,240</b>	<b>(1,858)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>119</u> <u>Old Town Hall</u>							
1050 Income Rent	1,461	1,600	139			91.3%	
1051 Income Insurance Recharge	184	190	6			96.8%	
Old Town Hall :- Income	<u>1,645</u>	<u>1,790</u>	<u>145</u>			<u>91.9%</u>	<u>0</u>
4115 Insurance	184	190	6		6	96.8%	
4275 Building Maintenance	270	1,200	930		930	22.5%	
Old Town Hall :- Indirect Expenditure	<u>454</u>	<u>1,390</u>	<u>936</u>	<u>0</u>	<u>936</u>	<u>32.6%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>1,191</u>	<u>400</u>	<u>(791)</u>				
<u>121</u> <u>Seaford in Bloom</u>							
1025 Income Sponsorship	500	450	(50)			111.1%	
Seaford in Bloom :- Income	<u>500</u>	<u>450</u>	<u>(50)</u>			<u>111.1%</u>	<u>0</u>
4402 Seaford in Bloom	5,649	5,800	151		151	97.4%	
Seaford in Bloom :- Indirect Expenditure	<u>5,649</u>	<u>5,800</u>	<u>151</u>	<u>0</u>	<u>151</u>	<u>97.4%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>(5,149)</u>	<u>(5,350)</u>	<u>(201)</u>				
<u>125</u> <u>Allotments</u>							
1050 Income Rent	1,254	1,150	(104)			109.1%	
Allotments :- Income	<u>1,254</u>	<u>1,150</u>	<u>(104)</u>			<u>109.1%</u>	<u>0</u>
4261 General Maintenance	816	500	(316)		(316)	163.2%	
Allotments :- Indirect Expenditure	<u>816</u>	<u>500</u>	<u>(316)</u>	<u>0</u>	<u>(316)</u>	<u>163.2%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>438</u>	<u>650</u>	<u>212</u>				
<u>130</u> <u>Other Recreation</u>							
4410 Swimming Pool	0	10,000	10,000		10,000	0.0%	
Other Recreation :- Indirect Expenditure	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>0.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>				
<u>134</u> <u>CCTV</u>							
4055 Electricity	2,048	6,000	3,952		3,952	34.1%	
4115 Insurance	406	425	19		19	95.5%	
4276 CCTV	0	8,755	8,755		8,755	0.0%	
CCTV :- Indirect Expenditure	<u>2,454</u>	<u>15,180</u>	<u>12,726</u>	<u>0</u>	<u>12,726</u>	<u>16.2%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(2,454)</u>	<u>(15,180)</u>	<u>(12,726)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>135 Community Service Events</b>							
1019 Rechargeable Income	80	0	(80)			0.0%	
1054 Income Other	100	25	(75)			400.0%	
1070 Armed Forces Day Income	276	200	(76)			138.1%	
1075 Income Christmas Event	0	3,000	3,000			0.0%	
1083 Income Street Market	648	440	(208)			147.3%	
Community Service Events :- Income	<b>1,104</b>	<b>3,665</b>	<b>2,561</b>			<b>30.1%</b>	<b>0</b>
4019 Rechargeable Expenditure	80	0	(80)		(80)	0.0%	
4115 Insurance	62	65	3		3	96.0%	
4195 Events Expenditure	1,286	1,600	314		314	80.4%	
4273 Christmas Lights	7,184	10,000	2,816		2,816	71.8%	
4281 Christmas Event Expenses	5,267	9,000	3,733		3,733	58.5%	
4282 Armed Forces Day Expenditure	1,523	2,000	477		477	76.1%	
Community Service Events :- Indirect Expenditure	<b>15,403</b>	<b>22,665</b>	<b>7,262</b>	<b>0</b>	<b>7,262</b>	<b>68.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(14,299)</b>	<b>(19,000)</b>	<b>(4,701)</b>				
<b>225 Projects Pool</b>							
1014 CIL & S106 Receipts	7,839	0	(7,839)			0.0%	7,839
Projects Pool :- Income	<b>7,839</b>	<b>0</b>	<b>(7,839)</b>				<b>7,839</b>
4095 Tennis Court Expenditure	(8,338)	0	8,338		8,338	0.0%	
4155 Professional Fees	1,394	15,000	13,606		13,606	9.3%	894
4257 Seafront Improvement Plan	0	10,000	10,000		10,000	0.0%	
4259 Bönningstedt Wall	1,191	0	(1,191)		(1,191)	0.0%	
4274 Projects Expenditure	5,369	36,000	30,631		30,631	14.9%	
4421 Martello Toilets Capital Costs	138,611	220,000	81,389		81,389	63.0%	118,031
4424 South Hill Barn Development	3,250	20,000	16,750		16,750	16.3%	
Projects Pool :- Indirect Expenditure	<b>141,477</b>	<b>301,000</b>	<b>159,523</b>	<b>0</b>	<b>159,523</b>	<b>47.0%</b>	<b>118,925</b>
<b>Net Income over Expenditure</b>	<b>(133,638)</b>	<b>(301,000)</b>	<b>(167,362)</b>				
6000 plus Transfer from EMR	118,925						
6001 less Transfer to EMR	7,839						
<b>Movement to/(from) Gen Reserve</b>	<b>(22,552)</b>						
<b>301 Planning &amp; Highways</b>							
4263 Bus Shelter Maintenance/Clean	270	1,000	730		730	27.0%	
Planning & Highways :- Indirect Expenditure	<b>270</b>	<b>1,000</b>	<b>730</b>	<b>0</b>	<b>730</b>	<b>27.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(270)</b>	<b>(1,000)</b>	<b>(730)</b>				
Community Services :- Income	<b>267,088</b>	<b>261,310</b>	<b>(5,778)</b>			<b>102.2%</b>	
Expenditure	<b>492,127</b>	<b>704,195</b>	<b>212,068</b>	<b>0</b>	<b>212,068</b>	<b>69.9%</b>	
<b>Net Income over Expenditure</b>	<b>(225,039)</b>	<b>(442,885)</b>	<b>(217,846)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
plus Transfer from EMR	129,415						
less Transfer to EMR	9,029						
<b>Movement to/(from) Gen Reserve</b>	<b>(104,653)</b>						

Finance & General Purposes201 Administration

1054	Income Other	0	100	100		0.0%	
1062	Income Telephone Recharge	637	610	(27)		104.5%	
1176	Precept	1,061,609	1,061,609	0		100.0%	
1190	Interest Received	81,396	12,000	(69,396)		678.3%	
1317	Income VAT PE Adjustment	38,866	0	(38,866)		0.0%	
	Administration :- Income	<b>1,182,508</b>	<b>1,074,319</b>	<b>(108,189)</b>		<b>110.1%</b>	<b>0</b>
4000	Salaries & Wages	354,333	403,620	49,287	49,287	87.8%	
4001	Employers NI	32,228	35,140	2,912	2,912	91.7%	
4002	Employers Superannuation	59,480	69,085	9,605	9,605	86.1%	
4003	Sub-contracted Staff	23,569	0	(23,569)	(23,569)	0.0%	
4009	Recruitment Costs	581	500	(81)	(81)	116.2%	
4010	Staff Training	1,224	4,000	2,776	2,776	30.6%	
4012	Staff Expenses	706	800	94	94	88.2%	
4015	Office Refreshments	40	150	110	110	26.7%	
4100	Telecommunications	5,060	4,900	(160)	(160)	103.3%	
4105	Postage	209	250	41	41	83.7%	
4106	Stationery	1,230	1,300	70	70	94.7%	
4107	Photocopier	1,246	1,500	254	254	83.1%	
4108	Recycling & Shredding	75	400	325	325	18.8%	
4110	Advertising & Publicity	68	2,000	1,932	1,932	3.4%	
4112	Subscriptions	4,047	5,500	1,453	1,453	73.6%	
4113	Software Support	11,727	10,000	(1,727)	(1,727)	117.3%	
4114	Licence Fee	55	55	0	0	100.0%	
4115	Insurance	1,733	1,845	112	112	93.9%	
4116	Web Site	918	1,900	982	982	48.3%	
4118	IT Hardware	3,495	3,600	105	105	97.1%	
4154	Land Registry Fees	15	100	85	85	15.0%	
4155	Professional Fees	8,476	5,000	(3,476)	(3,476)	169.5%	
4156	Bank Charges	1,258	1,800	542	542	69.9%	
4157	Audit Fees	487	3,020	2,534	2,534	16.1%	
4180	Room Hire	40	0	(40)	(40)	0.0%	
4199	Other Expenditure	0	1,000	1,000	1,000	0.0%	
4272	Furniture & Equipment	1,905	1,500	(405)	(405)	127.0%	
	Administration :- Indirect Expenditure	<b>514,204</b>	<b>558,965</b>	<b>44,761</b>	<b>0</b>	<b>92.0%</b>	<b>0</b>
	<b>Net Income over Expenditure</b>	<b>668,304</b>	<b>515,354</b>	<b>(152,950)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>205</u> <u>Premises - Church Street</u>							
1050 Income Rent	7,017	9,200	2,183			76.3%	
Premises - Church Street :- Income	<b>7,017</b>	<b>9,200</b>	<b>2,183</b>			<b>76.3%</b>	<b>0</b>
4050 Rent payable	19,780	20,000	220		220	98.9%	
4051 Rates	8,300	8,695	395		395	95.5%	
4059 Church Street Service Charges	(5,393)	15,000	20,393		20,393	(36.0%)	
4201 Cleaning & Hygiene	0	100	100		100	0.0%	
4270 Vehicles & Equipment Maint	392	450	58		58	87.2%	
4275 Building Maintenance	2,159	1,500	(659)		(659)	143.9%	
4276 CCTV	0	500	500		500	0.0%	
Premises - Church Street :- Indirect Expenditure	<b>25,239</b>	<b>46,245</b>	<b>21,006</b>	<b>0</b>	<b>21,006</b>	<b>54.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(18,222)</b>	<b>(37,045)</b>	<b>(18,823)</b>				
<u>206</u> <u>Premises - Hurdis House</u>							
1050 Income Rent	0	27,350	27,350			0.0%	
1051 Income Insurance Recharge	430	445	15			96.6%	
Premises - Hurdis House :- Income	<b>430</b>	<b>27,795</b>	<b>27,365</b>			<b>1.5%</b>	<b>0</b>
4115 Insurance	446	450	4		4	99.0%	
4155 Professional Fees	1,550	1,000	(550)		(550)	155.0%	
4275 Building Maintenance	0	1,000	1,000		1,000	0.0%	
4301 Public Works Loan Payment	7,501	15,005	7,504		7,504	50.0%	
Premises - Hurdis House :- Indirect Expenditure	<b>9,497</b>	<b>17,455</b>	<b>7,958</b>	<b>0</b>	<b>7,958</b>	<b>54.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(9,067)</b>	<b>10,340</b>	<b>19,407</b>				
<u>210</u> <u>Civic Expenses</u>							
4013 Members Expenses	14	150	136		136	9.6%	
4014 Member Training	1,185	2,000	815		815	59.3%	
4106 Stationery	156	200	44		44	77.8%	
4113 Software Support	2,468	2,510	42		42	98.3%	
4115 Insurance	59	65	6		6	90.8%	
4118 IT Hardware	0	500	500		500	0.0%	
4180 Room Hire	522	500	(22)		(22)	104.3%	
4181 Civic - Mayors Allowance	867	1,500	633		633	57.8%	
4182 Catering & Hospitality	117	200	83		83	58.7%	
4183 Civic - Awards	149	200	51		51	74.5%	
4184 Civic - other	5,810	12,500	6,690		6,690	46.5%	
4188 Town Crier Expenses	40	200	160		160	20.0%	
4189 Young Mayor	90	250	160		160	35.9%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4190 Election Costs	0	30,610	30,610		30,610	0.0%	
Civic Expenses :- Indirect Expenditure	<b>11,477</b>	<b>51,385</b>	<b>39,908</b>	<b>0</b>	<b>39,908</b>	<b>22.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,477)</b>	<b>(51,385)</b>	<b>(39,908)</b>				
<u>215 Grants</u>							
4401 Grants	25,000	25,000	0		0	100.0%	
4406 SFA-CAB	5,000	5,000	0		0	100.0%	
Grants :- Indirect Expenditure	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>0</b>				
Finance & General Purposes :- Income	<b>1,189,955</b>	<b>1,111,314</b>	<b>(78,641)</b>			<b>107.1%</b>	
Expenditure	<b>590,417</b>	<b>704,050</b>	<b>113,633</b>	<b>0</b>	<b>113,633</b>	<b>83.9%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>599,538</b>						

Golf Course and The View101 Golf Course

1000 Golf Course Season Ticket	185,600	196,600	11,000			94.4%	
1001 Golf Course Green Fees M-F	135,017	124,000	(11,017)			108.9%	
1002 Golf Course Green Fees w/eb/h	106,983	90,000	(16,983)			118.9%	
1003 Golf Course Societies	74,304	75,000	697			99.1%	
1004 Golf Course Locker	1,203	2,250	1,047			53.5%	
1007 Golf Course Air Traffic	7,500	7,500	0			100.0%	
1050 Income Rent	85	85	0			100.0%	
1054 Income Other	750	700	(50)			107.1%	
1311 Buggy Hire	16,258	21,000	4,742			77.4%	
Golf Course :- Income	<b>527,700</b>	<b>517,135</b>	<b>(10,565)</b>			<b>102.0%</b>	<b>0</b>
4000 Salaries & Wages	112,217	138,640	26,423		26,423	80.9%	
4001 Employers NI	11,032	12,855	1,823		1,823	85.8%	
4002 Employers Superannuation	16,538	19,010	2,472		2,472	87.0%	
4009 Recruitment Costs	0	1,000	1,000		1,000	0.0%	
4010 Staff Training	595	2,000	1,405		1,405	29.7%	
4011 Staff Protective Clothing	1,799	1,600	(199)		(199)	112.4%	
4041 Golf Professional Retainer	47,469	68,355	20,886		20,886	69.4%	
4045 Golf Course Player Costs	780	1,600	820		820	48.8%	
4046 Golf Club Membership Fees	16,091	16,520	429		429	97.4%	
4051 Rates	5,925	22,000	16,075		16,075	26.9%	
4052 Water & Sewerage	(115)	2,000	2,115		2,115	(5.7%)	
4060 Refuse	634	275	(359)		(359)	230.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100 Telecommunications	653	750	97		97	87.0%	
4105 Postage	0	50	50		50	0.0%	
4106 Stationery	68	300	232		232	22.8%	
4110 Advertising & Publicity	1,269	0	(1,269)		(1,269)	0.0%	
4112 Subscriptions	535	560	25		25	95.5%	
4113 Software Support	1,728	1,890	162		162	91.4%	
4114 Licence Fee	75	75	0		0	100.0%	
4115 Insurance	10,485	10,695	210		210	98.0%	
4116 Web Site	90	100	10		10	90.0%	
4156 Bank Charges	5,316	6,500	1,184		1,184	81.8%	
4201 Cleaning & Hygiene	92	500	408		408	18.3%	
4251 Dog Bin Emptying	1,040	1,200	160		160	86.7%	
4261 General Maintenance	33,942	41,000	7,058		7,058	82.8%	
4270 Vehicles & Equipment Maint	17,818	20,000	2,182		2,182	89.1%	
4271 Vehicle & Equipment Lease	49,790	60,220	10,430		10,430	82.7%	
4272 Furniture & Equipment	794	1,000	206		206	79.4%	
4275 Building Maintenance	3,441	1,000	(2,441)		(2,441)	344.1%	2,230
4276 CCTV	0	500	500		500	0.0%	
4279 Fire & Security	607	1,400	793		793	43.3%	
4308 Golf Course Overheads	16,250	19,500	3,250		3,250	83.3%	
4309 Buggy Lease & Maintenance	7,138	9,500	2,362		2,362	75.1%	
4314 Cost of Card Top Up Incentives	4,190	0	(4,190)		(4,190)	0.0%	
<b>Golf Course :- Indirect Expenditure</b>	<b>368,285</b>	<b>462,595</b>	<b>94,310</b>	<b>0</b>	<b>94,310</b>	<b>79.6%</b>	<b>2,230</b>
<b>Net Income over Expenditure</b>	<b>159,415</b>	<b>54,540</b>	<b>(104,875)</b>				
6000 plus Transfer from EMR	2,230						
<b>Movement to/(from) Gen Reserve</b>	<b>161,645</b>						
<b>102 Capital Costs-Golf &amp; The View</b>							
4155 Professional Fees	0	2,000	2,000		2,000	0.0%	
4301 Public Works Loan Payment	69,591	105,000	35,409		35,409	66.3%	
<b>Capital Costs-Golf &amp; The View :- Indirect Expenditure</b>	<b>69,591</b>	<b>107,000</b>	<b>37,409</b>	<b>0</b>	<b>37,409</b>	<b>65.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(69,591)</b>	<b>(107,000)</b>	<b>(37,409)</b>				
<b>103 The View</b>							
1050 Income Rent	1,000	1,000	0			100.0%	
1054 Income Other	338	0	(338)			0.0%	
1305 Income Golf Course Overheads	16,250	19,500	3,250			83.3%	
1306 Income Golf Club Room Hires	6,381	2,000	(4,381)			319.1%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1307 Income Bar Sales	174,412	172,000	(2,412)			101.4%	
1308 Income Food Sales	197,224	232,000	34,776			85.0%	
1310 Income - Society Food	37,456	35,000	(2,456)			107.0%	
1312 Function Food Sales	87,357	72,000	(15,357)			121.3%	
1316 Events Income - The View	440	300	(140)			146.7%	
The View :- Income	<b>520,857</b>	<b>533,800</b>	<b>12,943</b>			<b>97.6%</b>	<b>0</b>
4000 Salaries & Wages	241,856	295,570	53,714		53,714	81.8%	
4001 Employers NI	12,265	16,840	4,575		4,575	72.8%	
4002 Employers Superannuation	10,496	18,585	8,089		8,089	56.5%	
4003 Sub-contracted Staff	41,240	6,000	(35,240)		(35,240)	687.3%	
4009 Recruitment Costs	2,695	1,000	(1,695)		(1,695)	269.5%	
4010 Staff Training	448	1,000	552		552	44.8%	
4012 Staff Expenses	0	150	150		150	0.0%	
4016 Staff Uniform	60	100	40		40	59.6%	
4017 Timesheet & Rota Software	226	240	14		14	94.3%	
4051 Rates	1,971	7,000	5,029		5,029	28.2%	
4052 Water & Sewerage	10,284	9,000	(1,284)		(1,284)	114.3%	
4055 Electricity	16,687	24,000	7,313		7,313	69.5%	
4056 Gas	3,319	4,000	681		681	83.0%	
4060 Refuse	3,420	3,900	480		480	87.7%	
4100 Telecommunications	3,301	3,200	(101)		(101)	103.2%	
4105 Postage	10	50	40		40	20.3%	
4106 Stationery	545	800	255		255	68.1%	
4107 Photocopier	541	560	19		19	96.5%	
4110 Advertising & Publicity	90	2,500	2,410		2,410	3.6%	
4112 Subscriptions	0	75	75		75	0.0%	
4113 Software Support	1,090	1,210	120		120	90.1%	
4114 Licence Fee	1,153	1,050	(103)		(103)	109.9%	
4115 Insurance	3,220	3,355	135		135	96.0%	
4116 Web Site	278	230	(48)		(48)	120.8%	
4155 Professional Fees	3,000	5,000	2,000		2,000	60.0%	
4156 Bank Charges	5,613	6,000	387		387	93.6%	
4196 Functions Expenditure-The View	2,397	800	(1,597)		(1,597)	299.7%	
4199 Other Expenditure	27	0	(27)		(27)	0.0%	
4201 Cleaning & Hygiene	16,179	20,000	3,821		3,821	80.9%	
4202 Linen Cleaning	4,110	3,600	(510)		(510)	114.2%	
4270 Vehicles & Equipment Maint	5,088	4,000	(1,088)		(1,088)	127.2%	
4272 Furniture & Equipment	961	2,000	1,039		1,039	48.1%	
4275 Building Maintenance	3,942	5,000	1,058		1,058	78.8%	
4276 CCTV	110	500	390		390	22.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2024

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4279 Fire & Security	1,020	1,250	230		230	81.6%	
4303 Food Expenditure	113,952	135,600	21,648		21,648	84.0%	
4304 Bar Expenditure	63,128	68,800	5,672		5,672	91.8%	
4306 Catering Utensils & Equip	3,386	2,000	(1,386)		(1,386)	169.3%	
4311 Pest Control	1,585	2,000	415		415	79.3%	
4313 Stock Take	0	1,100	1,100		1,100	0.0%	
4314 Cost of Card Top Up Incentives	0	5,000	5,000		5,000	0.0%	
The View :- Indirect Expenditure	<b>579,696</b>	<b>663,065</b>	<b>83,369</b>	<b>0</b>	<b>83,369</b>	<b>87.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(58,839)</b>	<b>(129,265)</b>	<b>(70,426)</b>				
Golf Course and The View :- Income	<b>1,048,557</b>	<b>1,050,935</b>	<b>2,378</b>			<b>99.8%</b>	
Expenditure	<b>1,017,572</b>	<b>1,232,660</b>	<b>215,088</b>	<b>0</b>	<b>215,088</b>	<b>82.6%</b>	
<b>Net Income over Expenditure</b>	<b>30,986</b>	<b>(181,725)</b>	<b>(212,711)</b>				
plus Transfer from EMR	<b>2,230</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>33,216</b>						
Grand Totals:- Income	<b>2,505,600</b>	<b>2,423,559</b>	<b>(82,041)</b>			<b>103.4%</b>	
Expenditure	<b>2,100,116</b>	<b>2,640,905</b>	<b>540,789</b>	<b>0</b>	<b>540,789</b>	<b>79.5%</b>	
<b>Net Income over Expenditure</b>	<b>405,485</b>	<b>(217,346)</b>	<b>(622,831)</b>				
plus Transfer from EMR	<b>131,645</b>						
less Transfer to EMR	<b>9,029</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>528,101</b>						

Hire Charges

Effective from 1 April 2024 - 31st March 2025

**NEW Apr 2024 - Mar 2025 Rates**

Open Spaces	Not for Profit / Voluntary Groups (All Exempt from VAT with exception of SHB)				Commercial / Other External Organisations (All Exempt from VAT with exception of SHB)	
	Day Rate	Block Booking Day Rate *	Set Up Rate	Block Booking Set Up Rate *	Day Rate	Set Up Rate
Crouch Gardens - Ornamental	£ 47.75	n/a	£ 23.90	n/a	£ 190.90	£ 95.50
Crouch Gardens - Mini Pitch Area	£ 47.75	n/a	£ 23.90	n/a	£ 190.90	£ 95.50
Martello East Field	£ 180.25	n/a	£ 90.15	n/a	£ 329.60	£ 164.80
Martello West Field	£ 77.25	£ 47.60	£ 38.65	£ 23.80	£ 307.70	£ 153.90
Promenade	n/a	n/a	n/a	n/a	£ 199.00	n/a
Salts Recreation Grounds	£ 124.15	n/a	£ 62.00	n/a	£ 496.41	£ 248.25
South Hill Barn (Prices Include VAT)	£ 39.60	n/a	£ 19.85	n/a	£ 158.40	£ 79.20

Hourly Rates for the above are provided upon request

\* Not-for-Profit/Voluntary Group Block Bookings of 5 Plus (paid in advance)

Static Beach Huts (Prices Include VAT)	
Martello - Site Licence	£ 461.44
Martello - Rental Fees	£ 1,540.43
Bonningstedt - Site Licence	£ 551.05

West View Seasonal Beach Huts (Prices Include VAT)			
Season	Mid-Week Hire (Mon-Thurs)	Weekend Hire (Fri-Sun)	Full Week Hire (Fri-Thurs)
Off Peak (May, June, Sept)	£ 60.00	£80.00	£135.00
Peak (July & August)	£ 75.00	£95.00	£165.00

Hire Charges

Effective from 1 April 2023 to 31 March 2024

**CURRENT Apr 2023 - Mar 2024 Rates**

Open Spaces	Not for Profit / Voluntary Groups (All Exempt from VAT with exception of South Hill Barn)				Commercial / Other External Organisations (All Exempt from VAT with exception of South Hill Barn)	
	Day Rate	Block Booking Day Rate *	Set Up Rate	Block Booking Set Up Rate *	Day Rate	Set Up Rate
Crouch Gardens - Ornamental	£ 46.35	n/a	£ 23.20	n/a	£ 185.35	£ 92.70
Crouch Gardens - Mini Pitch Area	£ 46.35	n/a	£ 23.20	n/a	£ 185.35	£ 92.70
Martello East Field	£ 175.00	n/a	£ 87.50	n/a	£ 320.00	£ 160.00
Martello West Field	£ 75.00	£ 46.20	£ 37.50	£ 23.10	£ 298.75	£ 149.40
Promenade	n/a	n/a	n/a	n/a	£ 193.20	n/a
Salts Recreation Grounds	£ 120.50	n/a	£ 60.25	n/a	£ 481.95	£ 241.00
South Hill Barn (Prices Include VAT)	£ 38.45	n/a	£ 19.25	n/a	£ 153.80	£ 76.90

Hourly Rates for the above are provided upon request

\* Not-for-Profit/Voluntary Group Block Bookings of 5 Plus (paid in advance)

Static Beach Huts (Prices Include VAT)	
Martello - Site Licence	£ 461.44
Martello - Rental Fees	£ 1,495.56
Bonningstedt - Site Licence	£ 551.05

Seasonal Beach Huts (Prices Include VAT)	
West View Beach Hut Weekly Hire Off-Peak Season: April, May, June and September	£ 135.00
West View Beach Hut Weekly Hire Peak Season: July and August	£ 165.00