



Seaford Town Council Planning & Highways Agenda – Thursday 7th November 2024

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, R Clay, O Honeyman, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 7th November 2024** at **7.00pm**, which you are summoned to attend.

A handwritten signature in blue ink, appearing to be 'SQ'.

Steve Quayle

Interim Town Clerk

30th October 2024

- **Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Lewes District Council Planning Applications received in week commencing Monday 30th September 2024

[LW/24/0629](#) – **44 Belgrave Road** - Replacement of existing detached shed with a single-storey side/front extension for M Chadwick.

Lewes District Council Planning Applications received in week commencing Monday 7th October 2024

[LW/24/0635](#) – **13 Rose Walk** – Proposed two storey side extension for M Everdell.

Lewes District Council Planning Applications received in week commencing Monday 14th October 2024

[LW/24/0633](#) – **15 - 17 High Street** – Variation of Condition 3 (approved plans) in relation to approval LW/24/0273 - addition of 1no. conservation rooflight to the rear elevation for Mr P Wong.

[LW/24/0535](#) – **37 Vale Road** – Garage conversion to habitable space and small rear extension for I Glover.

Lewes District Council Planning Applications received in week commencing Monday 21st October 2024

[SDNP/24/03098/FUL](#) – **Rookery Shaw, Bishopstone Road, Bishopstone** – Opening up of vehicular access, installation of hard standing and installation of shipping container. Replanting/reconstituting of any disturbed ground or verges for Mr B Mander.

[LW/24/0645](#) – **Unit 3, Blatchington Road Industrial Estate, Blatchington Road** – Erection of 2 additional workshops for Mr J Norris.

[LW/24/0666](#) – **44 Broad Street** - Installation of 1no illuminated fascia sign and 1no illuminated projecting sign to the front for Specsavers.

Tree Works Applications

SDNP/24/04315/TCA – **The Old Vicarage, The Street, Bishopstone Village** – T1 - Apple - removal as tree is diseased/dead, T2 - Horse Chestnut - crown raising by 4 metre clearance from ground level for Mr G Durnford.

5. Update Report

To consider report 102/24 on the Lewes District Council decisions received since the last meeting on applications previously considered by the Committee (pages 6 to 8).

AGENDA NOTES

For further information about items on this Agenda please contact:

Steve Quayle, Interim Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.45pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



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| Report No: | 102/24 |
| Agenda Item No: | 5 |
| Committee: | Planning & Highways |
| Date: | 7 th November 2024 |
| Title: | Update Report |
| By: | Isabelle Mouland, Assistant Town Clerk |
| Purpose of Report: | To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee |

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| Recommendations |
| The Committee is recommended: 1.To note the report and the decisions set out in the Schedule. |

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by the Committee.

2. Financial Appraisal

- 2.1 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Report 102/24 Appendix A

Schedule of Lewes District Councils Decisions received since the Committee's last meeting on 17th October 2024

Approvals – No Objections from Seaford Town Council

LW/24/0529 – 1A Downsview Road - Part conversion of garage, replacement front porch with alterations to fenestration and associated hard/soft landscaping.

LW/24/0544 – 4 Church Street – Addition of shower space to ground floor bathroom, addition of kitchen door, en-suite W.C. on first floor and making good joists/plasterboard in the basement.

LW/24/0431 – Arlington House, 4 Firle Road – Replacement of 2No. chimneys (AMENDED SCHEME).

LW/24/0467 – 4-7 Hythe Close – Replacement of existing windows and patio doors, and the uPVC infill panels.

LW/24/0504 – 66 Cuckmere Road – Single storey first floor rear extension over existing flat roof ground floor extension and alterations to fenestration.

LW/24/0506 – 17 Pelham Place, Pelham Road – Change of use from bank (basement floor) to basement floor flat.

LW/24/0530 – 14 Green Walk – Replace detached garage with single storey side extension, 2No. first floor dual pitched rear extensions and front porch.

LW/24/0559 – 14 Meads Road – Single storey rear extension and alterations to existing rear fenestration.

LW/24/0491 – 26 Kedale Road – Single storey rear extension to replace existing conservatory.

LW/24/0503 – 18 Broad Street – Change of non-original timber shop front to new aluminium frontage.

LW/24/0528 – 21 Upper Belgrave Road - Single storey rear extension.

LW/24/0552 – 4 Sutton Park Road – Retrospective change of use from class A3 to Sui Generis (Description change).

SDNP/24/02462/FUL - Calf Barn, The Street, Bishopstone – Conversion of barn structure into an artists studio.

Approvals - Objection from Seaford Town Council

None

Refusals – No Objection from Seaford Town Council

None

Refusals – Objection from Seaford Town Council

None

Appeals

No further updates on **APP/P1425/D/24/3347371 – 72 Katherine Way**, or
APP/P1425/D/24/3350061 – Fieldings, 18 Firle Road.

Tree Works Applications

None

Withdrawn Applications

None