



Seaford Town Council Planning & Highways Agenda – Thursday 9th January 2025

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, R Clay, O Honeyman, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 9th January 2025** at **7.00pm**, which you are summoned to attend.

A handwritten signature in blue ink, appearing to be 'SQ'.

Steve Quayle

Interim Town Clerk

3rd January 2025

PLEASE NOTE:

- **PUBLIC ARRIVAL TIME IS BETWEEN 6.45PM – 6.55PM, AFTER WHICH THE FRONT DOOR WILL BE LOCKED AND PUBLIC WILL NOT BE ABLE TO GAIN ACCESS TO THE MEETING**
- **Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Planning Applications received in week commencing Monday 2nd December

[LW/24/0757](#) - **The Shore, 7 Dane Road** - Conversion and extension of pub to form private members club and 7No. self contained flats for Mr C Weatherstone.

[LW/24/0758](#) - **The Seven Sisters Alfriston Road** - Replacement Windows for Mr G Partridge.

Planning Applications received in week commencing Monday 9th December

No applications were received

Planning Applications received in week commencing Monday 16th December

[LW/24/0778](#) - **Seaford And District Constitutional Club, Crouch Lane** - Redevelopment for retirement living accommodation comprising of 44 retirement apartments, including communal facilities, access, car parking and landscaping for Churchill Living.

NOTE – In on 30th June 2022 this Committee objected to a similar application [LW/22/0356](#) for redevelopment to provide a part 3, part 4 storey building with habitable roof space to provide 40 retirement apartments, with associated communal facilities, parking and landscaping and replacement club. Planning permission was obtained following an appeal decision in August 2023. The Committee's objection to the previous application can be found in the minutes of the Planning and Highways Committee held on 30th June 2022 here – [Planning & Highways Minutes 30.06.22](#)

[LW/24/0792](#) - **4 Salisbury Road** - Single storey side extension, and replacement roof and alterations to fenestration of existing conservatory for Mr & Mrs Couillard.

[LW/24/0794](#) - **2 Lions Place** - Addition of 1no. front and 3no. rear dormers and increase size of existing front dormer; installation of log burner flue to side elevation; reduction of existing rear conservatory and addition of rear fenestration for Mr& Mrs Orchard & Howarth.

Planning Applications received in week commencing Monday 23rd December

[LW/24/0812](#) – **1 Old Tree Parade, Broad Street** - Section 73a Retrospective application for the installation of 2 no. refrigerant condenser units to rear elevation for Mr N Patel

Tree Works Applications

[TW/24/0130/TCA](#) - **19 Blatchington Hill** - T1 - Small copse of 7no. Sycamore - Re-pollard to old pollarding points for Mr J Rigden.

5. [Update Report](#)

To consider report 151/24 on the Lewes District Council decisions received since the last meeting on applications previously considered by the Committee (pages 6 to 7).

AGENDA NOTES

For further information about items on this Agenda please contact:

Steve Quayle, Interim Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive between 6.45 – 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 6.55pm and remain locked during the meeting for security reasons.

As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer.

There is also a signposted back door which can be exited through if required.

Entrance through the rear fire escape of the building will not be allowed.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to

planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



Report No:	151/24
Agenda Item No:	5
Committee:	Planning & Highways
Date:	9 th January 2025
Title:	Update Report
By:	Isabelle Mouland, Assistant Town Clerk
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations
<p>The Committee is recommended:</p> <p>1.To note the report and the decisions set out in the Schedule.</p>

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by the Committee.

2. Financial Appraisal

- 2.1 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Isabelle Mouland, Assistant Town Clerk.

Report 151/24 Appendix A

Schedule of Lewes District Councils Decisions received since the Committee's last meeting on 17th December 2024

Approvals – No Objections from Seaford Town Council

LW/24/0589 - 23 Bromley Road - Single storey side extension and a front porch with fenestration alterations.

LW/24/0622 - 4 Lindfield Avenue - Single storey front porch extension.

LW/24/0580 - 46 Kingston Way - Loft conversion with installation of velux roof windows to the rear roof slope.

LW/24/0635 - 13 Rose Walk - Proposed two storey side extension.

Approvals - Objection from Seaford Town Council – None

Refusals – No Objection from Seaford Town Council – None

Refusals – Objection from Seaford Town Council – None

Appeals

APP/P1425/D/24/3350061 – application LW/23/0699 – Fieldings, 18 Firle Road – *Appeal allowed, and planning permission granted.*

Withdrawn Applications

LW/24/0523 - Fieldings 18 Firle Road - Rebuilding of the front garden wall and relocation of driveway access

Tree Works Applications

TW/23/0021/TCA - 11 Blatchington Hill - T1 - Sycamore - Crown lift to 4m and crown reduction of 3m T2 - Sycamore - Crown lift to 4m and crown reduction of 5m 9 Blatchington hill - T3 - Ash - Crown reduction of 5m G1 - 6x Sycamore - Crown lift to 4m and crown reduction of 5m All to increase light to both houses – *Approved*

TW/24/0114/TPO - Robin Post, 17 Firle Road - T13 - Ash - Fell due to Ash Dieback – *Approved*

TW/24/0113/TPO - 28 Willow Drive - T3 - Sycamore - Crown reduction by 3m, T4 - Sycamore - Crown reduction by 3m, T6 - Sycamore - Fell and re-plant like for like – *Split Decision T3 and T4 approved, T6 refused.*