



APPROVED 26/06/25 FULL COUNCIL

Minutes of a meeting of Seaford Town Council's Planning & Highways Committee on Thursday, 24th April 2025

Held at Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm.

Present:

Councillors L Wallraven (Chair), L Boorman (Vice-Chair), R Buchanan, O Honeyman, R Honeyman and J Lord

Isabelle Mouland, Community Engagement & Democratic Services Manager

There were no members of the public in attendance.

P96/04/24 Apologies for Absence

There were no apologies for absence.

P97/04/24 Disclosure of Interests

There were no disclosures of interests.

P98/04/24 Public Participation

There was no public participation.

P99/04/24 Planning Applications

Planning Applications received in week commencing Monday 17th March 2025

LW/25/0116 – 16 Valley Drive – Erection of single storey front/side extension with brickwork face finish, installation of roof light and relocation of entrance door.

It was **RESOLVED** to **SUPPORT** the application

LW/25/0147 – 34 Broad Street – Installation of 1no. internally illuminated fascia sign, 1no. externally illuminated projecting sign and window manifestations to shopfront elevation.

It was **RESOLVED** to **SUPPORT** the application

LW/25/0150 – 3 Southdown Road – Single storey first floor rear extension.

It was **RESOLVED** to **SUPPORT** the application

Planning Applications received in week commencing Monday 24th March 2025

LW/25/0135 – 3 Jubilee Gardens – Erection of a side timber garage

It was **RESOLVED** to **SUPPORT** the application.

LW/25/0161 – 1 Beacon Road – Removal of detached side outbuilding followed by erection of single-storey side/rear wraparound extension including alterations to fenestration at all elevations.

It was **RESOLVED** to **SUPPORT** the application.

LW/25/0175 – Flat 1, 24 Claremont Road – Section 73A retrospective permission for removing existing window and replacing it with external door at ground floor flat.

It was **RESOLVED** to **SUPPORT** the application.

Planning Applications received in week commencing Monday 31st March 2025

LW/25/0189 – Scotsdale, Eastbourne Road – Replacement of existing conservatory with single-storey rear/side extensions.

It was **RESOLVED** to **SUPPORT** the application.

LW/25/0190 – 24 Sutton Road – Replacement of 2no. existing windows and 1no. door to front elevation.

It was **RESOLVED** to **SUPPORT** the application.

LW/25/0191 – Cotmandene, Cuckmere Road – Conversion of existing garage to form self-contained annex and single storey rear extension to main dwelling with internal reconfigurations and associated hard and soft landscaping.

It was **RESOLVED** to **OBJECT** to the application on the grounds that the conversion of the existing garage to form a self-contained annex goes against GB06 within the Seaford Neighbourhood Plan.

There is no mention in the application as to what this annex will be used for, and with it being easily accessed independently and visually divorced from the main dwelling, there is concern that it will not be used for ancillary purposes and therefore not subservient to the main dwelling.

If consent were to be granted, it should be subject to a condition tying the use of the annex to the main dwelling and specifically prohibiting use as a separate dwelling.

The Committee had no objections to the single story rear extension to the main dwelling.

LW/25/0198 – 3 Esher Close – Single storey rear extension including demolition of existing conservatory; addition of 1no. front dormer, 1no. rear dormer and 1no. rooflight to front elevation.

It was **RESOLVED** to **SUPPORT** the application.

Planning Applications received in week commencing Monday 7th April 2025

LW/25/0158 – 10 Salisbury Road – Section 73A retrospective application to retain bin store, bike store and boundary fence to North-East boundary.

It was **RESOLVED** to **OBJECT** to the application on the grounds that it goes against DM25 of the Lewes Local Plan as the boundary fence height would be out of keeping with the area. The area's character is open, and other properties have low fences.

The Committee had no objections to the proposals for the bin store and bike store.

The Committee also commented that it would be useful for any future retrospective applications to still include existing as well as proposed elevations and block/location plans.

LW/25/0172 – 12 East Albany Road – Conversion of detached garage to annex for main dwelling.

It was **RESOLVED** to **OBJECT** to the application on the grounds that the conversion of the detached garage to an annex for the main dwelling goes against GB06 within the Seaford Neighbourhood Plan.

There is no mention in the application as to what this annex will be used for apart from it being a domestic dwelling and to provide an annex to main property, and with it being easily accessed independently and visually divorced from the main dwelling, there is concern that it will not be used for ancillary purposes and therefore not subservient to the main dwelling.

If consent were to be granted, it should be subject to a condition tying the use of the annex to the main dwelling and specifically prohibiting use as a separate dwelling.

LW/25/0209 – 2 Farm Close – Installation of 1no. rear dormer.

It was **RESOLVED** to **SUPPORT** the application, and if consent were to be granted, it should be subject to a condition where building works is completed within reasonable daytime hours to respect neighbouring properties.

P100/04/24 Update Report

The Committee considered report 214/24 on the Lewes District Council decisions received since the last meeting on applications previously considered by the Committee.

It was **RESOLVED** to **NOTE** the contents of the report and the decisions set out in the schedule.

The meeting closed at 7.39pm

Councillor L Wallraven

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Chair of the Planning & Highways Committee