



Minutes of a meeting of Seaford Town Council's Finance & General Purposes Committee on Thursday, 10th October 2024

Held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** at 7.00pm.

Present:

Councillors R Stirton (Chair), S Ali, L Boorman, R Buchanan and L Wallraven

Lucy Clark, Responsible Financial Officer

Steve Quayle, Interim Town Clerk

Georgia Raeburn, HR & Governance Manager

There were no members of the public attendance

F13/10/24 Apologies for Absence

Apologies for absence were received from Councillors Dubas, Hoareau and Wearmouth.

F14/10/24 Disclosure of Interests

There were no disclosures of interests.

F15/10/24 Public Participation

There was no public participation.

F16/10/24 Receipts, Payments and Bank Reconciliation Reports for June, July and August 2024

The Committee considered report 92/24 advising of receipts, payments and bank reconciliations for June, July and August 2024.

It was **RESOLVED** to **NOTE** the contents of the report.

F17/10/24 Finance Report to 31st August 2024

The Committee considered report 93/24 presenting the income and expenditure for 1st April 2024 to 31st August 2024 for the Finance & General Purposes Committee and to highlight significant variances from budget.

Members asked for clarity around the actual spend of the Town Council year to date.

It was **RESOLVED** to **NOTE** the contents of the report.

F18/10/24 Budget Timetable 2025 - 2026

The Committee considered report 94/24 advising the Committee of the Budget Timetable for 2025 – 2026.

Members requested the inclusion of a councillor's budget training session in early January 2025 and the route for budgetary request from the Climate Change Sub-Committee.

It was **RESOLVED** to **NOTE** the budget timetable.

F19/10/24 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting during the discussion on the next item of business for the reasons as set out below.

F20/10/24 Receipts Due for Payment as at 2nd October 2024 EXEMPT

The Committee considered exempt report 95/24 informing the Committee of unpaid receipts due on 2nd October 2024 and discussed the bad debts detailed within the report.

It was **RESOLVED** to **NOTE** the Receipts Due for Payment list as of 2nd October 2024.

The meeting closed at 7.37pm.

Councillor Ruth Stirton

Chair of Finance & General Purposes