

Additional Information for Agenda Item 14 – 25th July Full Council

Officers have received some useful feedback on the Standing Orders issued with the Full Council agenda for tonight's meeting.

As a result, there are a few further amendments that we would like to propose to the document, as summarised below:

Agenda Page	Section	Amendment
75	1e	Additional words to be added, as follows (in bold, underlined): <i>These rules apply to Full Council as well as committee and sub-committee meetings, <u>with the exception of 1c above which only applies to Full Council meetings.</u></i>
81-83	3l, o & p	This section will be re-ordered to bring these three points together, as they all relate to quorum at meetings
83	4	This section is to be split into two, part 1 for committees and sub-committees and part 2 for working groups – due to the quite clear distinctions between the two so the need for the document to reflect this
89	6f	Needs to be amended to reference 6b – e above, not 6a - d
96	15a	Additional words to be added, as follows (in bold, underlined): <i>...nominated by the Town Council to undertake the work of the Proper Officer when the Proper Officer is absent (<u>known as the Acting Proper Officer.</u>)</i>