



## **Minutes of an Extraordinary Meeting of Seaford Town Council's Full Council on Thursday 24<sup>th</sup> October 2024**

Held at the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm.

### **Present:**

Councillor S Markwell (Mayor) and M Wearmouth (Deputy Mayor)

Councillors S Adeniji, L Boorman, C Bristow, R Buchanan, R Clay, S Dubas, F Hoareau, R Honeyman, O Honeyman, J Lord, O Matthews, J Meek, G Rutland, L Stirton, I Taylor and L Wallraven

Steve Quayle, Interim Town Clerk

Helen Armstrong, External HR Consultant

Georgia Raeburn, HR & Governance Manager

### **C64/10/24 Apologies for Absence**

Apologies for absence were received from Councillors S Ali and R Stirton.

### **C65/10/24 Disclosure of Interests**

There were no disclosures of interests at this point in the meeting.

### **C66/10/24 Public Participation**

There was no public participation.

### **C67/10/24 Petitions**

There were no petitions presented for consideration at this meeting.

### **C68/10/24 Minutes**

Full Council discussed certain meeting minutes, the number of minutes being approved, sharing of the Resolutions Log with Councillors, clarity in this section as to what constitutes an ordinary or extraordinary meeting and minutes to come to the next Full Council meeting.

It was **RESOLVED** to **APPROVE** the following minutes:

C68.1	Full Council	20 <sup>th</sup> June 2024
		25 <sup>th</sup> July 2024
		1 <sup>st</sup> August 2024 - extraordinary

		23 <sup>rd</sup> August 2024 - extraordinary
C68.2	Planning & Highways	18 <sup>th</sup> July 2024
		8 <sup>th</sup> August 2024
		29 <sup>th</sup> August 2024
C68.3	Community Services	12 <sup>th</sup> September 2024
C68.4	Finance & General Purposes	16 <sup>th</sup> July 2024
C68.5	Golf & The View	30 <sup>th</sup> July 2024
C68.6	Climate Change	12 <sup>th</sup> January 2023
		17 <sup>th</sup> September 2024

### **C69/10/24 Exclusion of Press & Public**

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting, with the exception of the external HR consultant, during the discussion on the remaining items of business for the reasons as set out on the agenda.

### **C70/10/24 Resolution of Staffing Matters EXEMPT**

*(7.20pm – Councillor Lord declared a non-pecuniary interest in this agenda item and exited the meeting)*

Full Council considered exempt report 100/24 enabling Full Council to bring a staffing matter to resolution.

*(8.04pm – Councillor Adeniji exited the meeting)*

**C70.1** It was **RESOLVED** to **NOTE** the contents of the report.

**C70.2** It was **PROPOSED** to **AUTHORISE** the actions required by the report; this **MOTION** was **CARRIED**.

*(8.45pm – 8.55pm – a short break was held. The External HR Consultant and HR & Governance Manager both exited the meeting)*

### **C71/10/24 Staffing Review Update EXEMPT**

Full Council considered exempt report 99/24 providing a confidential update on the staffing review progress and next steps

**C71.1** It was **RESOLVED** to **NOTE** the contents of the report and the external staffing structure proposal.

**C71.2** It was **RESOLVED** to **INSTRUCT** the Interim Town Clerk to design a new internal draft proposal for the staff review, for discussion at an informal meeting of Councillors in November.

**C71.3** It was **AGREED** that following appropriate amendments made at this informal meeting, the final draft proposal be brought forward to an Extraordinary Full Council meeting on 12<sup>th</sup> December.

The meeting closed at 9.40pm.

Councillor Sally Markwell  
Mayor of Seaford

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