



Seaford Town Council

Minutes of a meeting of Seaford Town Assets & Facilities Committee – 22 May 2025

Held at Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm

Present:

Councillors O Honeyman (Chair), S Adeniji, G Rutland, S Markwell and M Wearmouth
Steve Quayle, Town Clerk

Sharan Brydon, Operations & Facilities Manager

Georgia Raeburn, HR & Governance Manager

There were three members of the public attendance.

AF01/05/25 Apologies for Absence

Apologies for absence were received from Councillors R Honeyman, J Meek (Councillor M Wearmouth substituting) and L Wallraven (Councillor S Adeniji substituting).

AF02/05/25 Disclosure of Interests

There were no disclosures of interests.

AF03/05/25 Public Participation

Speaker	Statement
Resident A	<i>Requested clarity about what is happening with the water refill stations as some are not working or not even present, including in areas with high volumes of visitors and walking groups (The Salts, Place Lane and the seafront). Expressed that this needs sorting and queried if there was a plan to address this.</i>
Town Council Response	Thanked the resident for their contribution. Officers explained the situation with the refill stations: waiting on Lewes District Council to sort issues with the stop cock at Place Lane, The Salts station being fixed after a leak, the station at Martello Café being vandalised twice and damage done to the pipes so a temporary tap being in situ, and the

	<p>station at Frankie's Beach Café needing relocating due to causing leaks inside the kiosk but the challenges with this as it is not a standalone station.</p> <p>Officers are prioritising this work and looking at signage for the stations, including for the tap at Martello toilets so the public know it is a tap they can use.</p>
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AF04/05/25 2024 – 2025 Year End Financial Report of Community Services

The committee considered report 04/25 presenting the 2024 - 2025 year-end financial position of the former Community Services Committee based on the previous committee structure.

Members discussed the Martello Toilets projects costs, specifically roof and drainage works to the facility and lessons learned from this for projects going forwards, and the process of transferring underspends for specific works to earmarked reserves.

It was **RESOLVED** to **NOTE** the contents of the report.

AF05/05/25 Assets & Facilities Projects Log & Update Report – May 2025

The committee considered report 06/25 presenting the Assets & Facilities Projects Log and providing an update on progress and actions relating to the Town Council's Assets & Facilities.

Members discussed: the temporary arrangements with the Lifeguard's Hut and the Lifeguards pursuing a longer term vision including recruiting more volunteers; the timescale for the relocation of the compostable toilets to South Hill Barn and the obstacles being faced to facilitate the relocation and with the concessionaire's toilet onsite; the memorial being progressed for Gareth Wheddon and the condition of the wire wreath rack around the War Memorial; the status for the work to review parking restrictions within the Esplanade Car Park and the next parking review being run by East Sussex Highways in March 2026; the costs of re-glazing works for the vandalised bus shelter; the gathering of quotes for the CCTV works; dates of the seafront events; the opening times for the Martello Café; responsibility for covering the costs of the damage to the Changing Places unit; the arrangements for Seaford in Bloom; the removal of graffiti by East Sussex County Council; checking the water refill stations when key events / influx of visitors are known, and; the urgency of signage on seafront bins ahead of the summer season and the Youth Ambassador Board set to look at the wider strategy.

It was requested that officers to look into options to ensure adequate toilet provision onsite at South Hill Barn as an interim measure until the compostable toilets are in situ.

It was **RESOLVED** to **NOTE** the contents of the report.

AF06/05/25 Seaford Street Market – Consultation Update

The committee considered report 11/25 providing an update on the Investigatory work into the street market licence and progress to date with the consultation to support the above.

Members discussed the responses to the original survey and the difference between the views of traders closely located to the market and those traders further away, the plans to broaden the second survey and analyse the responses, and the review of the market contract.

It was **RESOLVED** to **NOTE** the contents of the report.

AF07/05/25 Hurdis House Update & Next Steps

The committee considered report 05/25 providing the committee with an update on the current status of Hurdis House and the planned next steps.

Members discussed welcoming a tour of the property at the appropriate time, welcoming the detailed options appraisal and consultation with local stakeholders and residents, the ongoing costs incurred by the Town Council including any business rates, and the timescales for obtaining and presenting the options appraisal to Full Council.

The Committee expressed its thanks to officers for their work to resolve the matter at Hurdis House and now looking ahead at the future of the asset.

It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 8.00pm.

Councillor O Honeyman

Chair of Assets & Facilities Committee