



Seaford Town Council

Minutes of a meeting of Seaford Town Council's Personnel Committee on Thursday, 29 May 2025

Held at the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm

Present:

Councillors S Markwell (Chair), O Matthews (Vice Chair), L Boorman, S Dubas, O Honeyman, R Honeyman and L Wallraven
Steve Quayle, Town Clerk

There were 0 members of the public attendance

PE01/05/25 Apologies for Absence

There were no apologies for absence received.

PE02/05/25 Disclosure of Interests

There were no disclosures of interests.

PE03/05/25 Whistleblowing Policy Review Update

The Committee considered report 09/25 providing an update on plans to review the draft Whistleblowing Policy.

Members discussed the proposed whistleblowing poster, and asked for staff to be made aware of their rights to make a protected disclosure. New HR&OD Manager will have experience and knowledge in this field and may have further suggestions to ensure staff know they will be protected if they need to whistleblow.

It was **RESOLVED** to **NOTE** the contents of the report.

PE04/05/25 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting for the remainder of the meeting for the reasons as set out on the agenda.

PE05/05/25 General HR Update - May 2025 EXEMPT

The Committee considered exempt report 08/25 providing an update on HR matters within the Town Council.

It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 7.30pm.

Councillor S Markwell

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Chair of Personnel