



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – 4 September 2025

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, O Honeyman, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 4 September 2025** at 7.00pm, which you are summoned to attend.

Steve Quayle

Town Clerk

27 August 2025

PLEASE NOTE:

- **PUBLIC ARRIVAL TIME IS BETWEEN 6.45PM – 6.55PM, AFTER WHICH THE FRONT DOOR WILL BE LOCKED AND PUBLIC WILL NOT BE ABLE TO GAIN ACCESS TO THE MEETING**
- Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place
- The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting
- See the end of the agenda for further details of public access and participation

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Planning Applications received in week commencing Monday 21 July 2025

[LW/25/0388](#) – **4 Bishopstone Road** – Installation of driveway with drop curb for T Simmons.

[LW/25/0451](#) – **37 Hurdis Road** – Demolition of an existing garage and link utility room, replacement single storey side extension for Mr P Black.

Planning Applications received in week commencing Monday 28 July 2025

None received.

Planning Applications received in week commencing Monday 4 August 2025

[LW/25/0476](#) – **Parish Church of St Peter, Blatchington Hill** – New external railings, gate and handrails to Boiler Room, Vestry and Church Hall for Reverend S Earnshaw.

[LW/25/0480](#) – **9 East Dean Rise** – Detached residential annexe for S Scallen.

Planning Applications received in week commencing Monday 11 August 2025

[LW/25/0491](#) – **10 Heathfield Road** – Single storey rear extension for K Smith.

Planning Applications received in week commencing Monday 18 August 2025

[LW/25/0482](#) – **24 Southdown Road** – Detached dwelling to rear (east) fronting Headland Avenue for Mr C Taylor.

Tree Works Applications

[TW/25/0075/TPO](#) – **9 Wilkinson Way** – T4 - Holm Oak - Reduce crown to previous pruning points due to oversized for residential gardens for Mr N Chalkley

5. Road Closure Application – Seaford Bonfire

To consider report 64/25 on the application to Lewes District Council by Seaford Bonfire Society for temporary road closures for the Seaford Bonfire on Saturday 18 October 2025 (pages 6 to 11)

6. Update Report

To consider report 63/25 reporting on decisions taken by Lewes District Council since the last meeting on applications previously considered by the Committee (pages 12 to 14).

AGENDA NOTES

For further information about items on this Agenda please contact:

Steve Quayle, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive between 6.45 – 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 6.55pm and remain locked during the meeting for security reasons.

As such, if you arrive after this time, you will not be able to access the meeting. When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer.

There is also a signposted back door which can be exited through if required.

Entrance through the rear fire escape of the building will not be allowed.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be relevant to an item on the agenda for this meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to

planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.



Seaford Town Council

Report No:	64/25
Agenda Item No:	5
Committee:	Planning & Highways
Date:	4 September 2025
Title:	Road Closure Application – Seaford Bonfire
By:	Isabelle Mouland, Community Engagement and Democratic Services Manager
Purpose of Report:	To present details of the proposed road closure application for Seaford Bonfire

Actions

The Committee is advised:

1. To consider the contents of the report.
2. To move to a vote on the motions below.

Recommendations

The Committee is recommended:

1. To note the report.
2. To consider submitting any comments on the application to Lewes District Council.

1. Information

- 1.1** The Town Council has been notified of an application to Lewes District Council by Seaford Bonfire Society for temporary road closures for the Seaford Bonfire on Saturday 18 October 2025.
- 1.2** The detailed schedule for the extent and the timing of the closures is attached at Appendix A.
- 1.3** A procession map can be found at Appendix B, and a map of the fire site at Appendix C.
- 1.4** The Committee is invited to consider submitting any comments on the application to Lewes District Council.

2. Financial Appraisal

2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

3.1 The contact officer for this report is Isabelle Mouland, Community Engagement and Democratic Services Manager.

Report 64-25 Appendix A



Seaford Bonfire Night Road Closures & Timings (18/10/25)

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
<i>EVENT SETUP</i>				
Esplanade	Cricketfield Road	Splash Point	06:00	23:30
Seaford Promenade	Cricketfield Road	Splash Point	06:00	23:30
<i>FIRE SITE RESTRICTIONS BEFORE EVENT</i>				
Esplanade	The Causeway	Cricketfield Road	16:30	23:30
College Road	Steyne Road	Corsica Road	16:30	23:30
Martello Road	Esplanade	College Road	16:30	23:30
Cricketfield Road	Esplanade	Steyne Road	16:30	23:30
Corsica Road	College Road	Fitzgerald Avenue	16:30	23:30
Cliff Gardens	College Road	Cliff Close	16:30	23:30
<i>PROCESSION BUILDUP & FORMATION AREA</i>				
Westdown Road	Belgrave Road	Wilmington Road	17:00	19:30
<i>PROCESSION PHASE ONE</i>				
A259 (Claremont Road)	Beacon Road Junction	Station Roundabout	19:00	20:30
A259 (Clinton Place/Sutton Park Road)	Station Roundabout	Sutton Corner Roundabout	19:00	20:30

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
Avondale Road	A259 (Sutton Park Road)	Stafford Road	19:00	20:30
PROCESSION PHASE TWO				
Broad Street	A259	High Street	19:30	21:00
High Street	Broad Street	Steyne Road	19:30	21:00
Steyne Road	The Causeway	Crouch Lane	19:30	21:00
College Road	Steyne Road	Marine Crescent	19:30	21:00

SBS Procession Map



Seaford Bonfire Society Operations Team





Seaford Town Council

Report No:	63/25
Agenda Item No:	6
Committee:	Planning & Highways
Date:	4 September 2025
Title:	Update Report
By:	Isabelle Mouland, Community Engagement and Democratic Services Manager
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Actions
The Committee is advised:
1. To consider the contents of the report.
2. To move to a vote on the motions below.

Recommendations
The Committee is recommended:
1.To note the report and the decisions.

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting, on applications previously considered by this Committee.
- 1.2 The Committee is recommended to note the report and the decisions set out in the Schedule.

2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

- 3.1** The contact officer for this report is Isabelle Mouland, Community Engagement and Democratic Services Manager.

Report 63-25 Appendix A

SCHEDULE OF DECISIONS TAKEN BY LEWES DISTRICT COUNCIL SINCE THE COMMITTEE'S LAST MEETING ON 7 August 2025

Approvals – No Objections from Seaford Town Council

LW/25/0275 – 4 The Close – Erection of a porch.

LW/25/0179 – 20 Sutton Park Road – Demolish existing ground floor rear lean-to and erection of part two storey part single storey rear extension, relocate existing steps for first floor maisonette and new advertising sign on the side of the building.

LW/25/0387 – 15 Crown Hill – Removal of rear conservatory and erection of a single storey rear extension.

LW/25/0415 – 49 Alfriston Road – Drop Kerb and installation EV charging point.

LW/25/0416 – 9 Kingston Close – Single storey front and rear extension.

LW/25/0432 – 70 Homefield Road – Single storey rear extension.

Approvals - Objection from Seaford Town Council

None at the time of writing.

Refusals – No Objection from Seaford Town Council

None at the time of writing.

Refusals – Objection from Seaford Town Council

None at the time of writing.

Tree Works Applications

None at the time of writing.

Withdrawn Applications

None at the time of writing.

Appeals

None at the time of writing.