



## Seaford Town Council

### Minutes of a meeting of Seaford Town Council's Planning & Highways Committee on Thursday, 2 October 2025

Held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm.

#### Present:

Councillors L Boorman (Vice-Chair in the Chair), R Buchanan, J Lord, J Meek and I Taylor  
Isabelle Mouland, Community Engagement & Democratic Services Manager  
Darryl Keech, Deputy Town Clerk & Responsible Financial Officer

#### P28/10/25 Apologies for Absence

Apologies for absence were received from Councillors O Honeyman and R Honeyman (Councillors J Meek and I Taylor substituting) and L Wallraven.

#### P29/10/25 Disclosure of Interests

There were no disclosures of interests.

#### P30/10/25 Public Participation

There was no public participation.

#### P31/10/25 Planning Applications

Planning Applications received in week commencing Monday 25 August 2025

[LW/25/0499](#) - **Bishopstone Railway Station** - New double door between station building lobby and footbridge to match existing main entrance doors for Mr G McKirdy.

It was **RESOLVED** to **SUPPORT** the application.

[LW/25/0510](#) & [LW/25/0511](#) - **15 Pelham Road** - Planning and Listed Building Consent - Conversion of the existing Grade 2 Listed dwelling to create 1no. 2-bedroom dwelling and 1no. 4-bedroom dwelling, with associated internal alterations for Ms A Roberts.

It was **RESOLVED** to **SUPPORT** the application.

[LW/25/0517](#) - **41 North Way** - Single storey rear and side extension with fenestration alterations for Mr Everest.

It was **RESOLVED** to **SUPPORT** the application, however noting that the proposed development is large in scale. The Committee suggest that a limit/condition is applied stating that, in order to comply with DM28 of the Lewes Local Plan, no further development will be permitted to ensure that the property is not overdeveloped and remains in line with

the scale, site coverage, bulk, massing and character of the adjacent properties and the wider street scene.

The Committee also queried the room sited at the rear of the proposed extension which is only accessible from the garden with no access to the property itself, and to highlight that if this were to be used as a treatment room or similar, relevant change of use would need to be applied for.

Planning Applications received in week commencing Monday 1 September 2025

[LW/25/0528](#) - **25 Sutton Drove** - Loft Conversion including rear flat roof dormer and 2no front pitched roof dormers and change of hipped roof to an end gable for Mr D. Williamson. It was **RESOLVED** to **SUPPORT** the application, however raising a query regarding the possible loss of light for the neighbouring property (no.23) which has a window to the side which may become obscured by the movement of the roof in the proposed development at no.25.

Planning Applications received in week commencing Monday 8 September 2025

[LW/25/0500](#) - **6 Buckle Rise** - Erection of single-storey side extension, hip to gable roof extension at front and rear elevations, addition of recessed balcony to front, 1no. side dormer and 1no. rooflight at rear for Mrs A Sharif. It was **RESOLVED** to **SUPPORT** the application.

[LW/25/0535](#) - **2 Princes Close** - Removal of existing front porch and rear lean-to structure, loft conversion, erection of detached garage, addition of driveway and alterations to fenestration at all elevations for J Hobson. It was **RESOLVED** to **SUPPORT** the application.

Planning Applications received in week commencing Monday 15 September 2025

[LW/25/0541](#) - **24 Downsview Road** - Replacement of existing conservatory with single and two-storey rear extensions, erection of detached single-storey outbuilding at the back garden, replacement of existing front porch, extension of drop kerb, associated hard/soft landscaping and alterations to fenestration for Mr. A. Bowmar and Ms. S. Gillies. It was **RESOLVED** to **SUPPORT** the application.

[LW/25/0539](#) - **9 Mallett Close** - Installation of fibre cement cladding over existing brickwork to front and rear elevations for K Dewhurst. It was **RESOLVED** to **SUPPORT** the application, suggesting that it would be a good opportunity for the applicant to apply insulation to the front and back of the property at the same time as applying the proposed cladding.

## Planning Applications received in week commencing Monday 22 September 2025

[LW/25/0543](#) - **5 Chyngton Road** - Proposed detached store to the rear garden for S Leppard.

It was **RESOLVED** to **OBJECT** to the application on the grounds of the proposed store not being sensitively located within the boundary line, going against paras 2, 5 and 6 of DM25 of the Lewes Local Plan. The application proposes that the store will be positioned up to the boundary line and immediately against the public footpath which is not in character with neighbouring properties and could dominate the public realm. The Committee suggest that the proposed store must be set back from the boundary line by at least 1 meter.

## Tree Works Applications

[TW/25/0083/TPO](#) - **3 Sycamore Close** - T1 – Pine - Fell to ground due to twisted trunk making unsafe in high winds for Mr D Calver.

It was **RESOLVED** to **SUPPORT** the application.

## **P32/10/25 Road Closure Applications for events in November 2025 and Seaford Street Markets February 2026 to December 2026**

The Committee considered report 84/25 presenting details of proposed road closure applications for events in November 2025 and Seaford Street Markets February 2026 to December 2026.

**P32.1** It was **RESOLVED** to **NOTE** the three Town Council applications.

**P32.2** It was **RESOLVED** to **AGREE** to the Seaford Street Market road closure application, submitting no further comments.

## **P33/10/25 Update Report**

The Committee considered report 80/25 on the Lewes District Council decisions received since the last meeting on applications previously considered by the Committee and any 'for information' updates on Highway Matters.

It was **RESOLVED** to **NOTE** the report, decisions on planning applications and updates on highway matters.

The meeting closed at 7.51pm.

Councillor L Boorman

Vice Chair of the Planning & Highways Committee