



Seaford Town Council

Minutes of a meeting of Seaford Town Council's Personnel Committee on Tuesday, 24 June 2025

Held at the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm

Present:

Councillors S Markwell (Chair), O Matthews (Vice Chair), L Boorman, S Dubas, J Meek, L Wallraven and M Wearmouth

Steve Quayle, Town Clerk

There were no members of the public attendance

PE06/06/25 Apologies for Absence

Apologies were received from Councillors O Honeyman (Councillor J Meek substituted) and R Honeyman (Councillor M Wearmouth substituted).

PE07/06/25 Disclosure of Interests

There were no disclosures of interests.

PE08/06/25 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting for the remainder of the meeting for the reasons as set out on the agenda.

PE09/06/25 Staff Structure - Review of Governance & Policy

Functions EXEMPT

The Committee considered exempt report 47/25 seeking the Committee's approval for changes to the delivery of the Governance and Policy functions within the Town Council's staff structure.

It was **RESOLVED** to **APPROVE** the revised staff structure, as presented, within existing budgets.

The meeting closed at 8.05pm

Councillor S Markwell

Councillor S Markwell

Chair of Personnel