



Seaford Town Council

Minutes of an Extraordinary Meeting of Seaford Town Council's Full Council on Thursday 11 September 2025

Held at Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.00pm.

Present:

Councillors M Wearmouth (Mayor) and L Stirton (Deputy Mayor)

Councillors S Ali, L Boorman, R Buchanan, C Bristow, S Dubas, F Hoareau, O Honeyman, R Honeyman, J Lord, S Markwell, O Matthews, J Meek, G Rutland, R Stirton and I Taylor
Steve Quayle, Town Clerk

Darryl Keech, Deputy Town Clerk & Responsible Financial Officer

Peter Cousin, Head of Place

Natalie Simpson, Assets & contracts Manager

Isabelle Moulard, Community Engagement & Democratic Services Manager

Jack Turner, Independent Investigating Officer (*Virtual, for part of C57/09/25 only*)

There were no members of the public in attendance.

One minutes' silence was held on behalf of the community in memory of the young life lost at the tragic event which took place at Seaford Train Station on 10.09.2025.

C49/09/25 Apologies for Absence

Apologies for absence were received from Councillors S Adeniji, S Dunn and L Wallraven.

C50/09/25 Disclosure of Interests

There were no disclosures of interests.

C51/09/25 Petitions

There were no petitions presented for consideration at this meeting.

C52/09/25 Public Participation

There was no public participation.

C53/09/25 Minutes

It was **RESOLVED** to **APPROVE** the following minutes:

54.1	Assets & Facilities	22 May 2025
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54.2	Extraordinary Full Council, <i>noting a retrospective declaration made by Councillor R Honeyman of a non-pecuniary interest in agenda item 11.</i>	05 August 2025
54.3	Planning & Highways	07 August 2025

C54/09/25 Land Registration Legal Costs

Full Council considered report 66/25 requesting Full Council's approval to authorise additional expenditure from General Reserves to undertake long overdue historical asset transfers, first registrations, statutory declarations and changes of address at HM Land Registry.

C54.1 It was **RESOLVED** to **NOTE** the contents of the report.

C54.2 It was **PROPOSED** to **AGREE** to the additional expenditure of up to £22,560 from General Reserves to pay for legal fees and other costs needed to undertake a) historical asset transfers, and b) first registrations, and c) statutory declarations, and d) to register the Town Council's change of address on land already registered; the **MOTION** was **CARRIED**.

C55/09/25 Wayleave Agreement Request

Full Council considered report 67/25 introducing a request for telecommunications equipment to be installed on land owned by the Town Council by way of a 'Wayleave Agreement'.

C55.1 It was **RESOLVED** to **NOTE** the contents of the report.

C55.2 It was **RESOLVED** to **DELEGATE** power to the Town Clerk to enter into the agreement with BT Openreach having first obtained legal advice that does not raise any material concerns.

C56/09/25 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting during the discussion on the next item of business for the reasons as set out in the agenda.

(7.47pm Natalie Simpson, Isabelle Mouland and Cllrs Boorman, Bristow and Rutland left the meeting)

(7.47-7.52pm – there was a short break)

C57/09/25 External Auditor Objection 2 - EXEMPT

Full Council considered exempt report 72/25 requesting that Full Council agree the Town Council's formal response by resolution to the objection submitted to the External Auditor in relation to a conflict of interest in the 2024 concessions process.

*7.52pm – Full Council **RESOLVED** to suspend Standing Orders to enable the Independent Investigating Officer to answer questions from members. The Independent Investigating Officer joined the meeting virtually.*

8.19pm – The Independent Investigating Officer left the meeting.

8.19pm – Standing Orders were reinstated.

C57.1 It was **RESOLVED** to **NOTE** the contents of the report.

C57.2 It was **AGREED** to waive the exempt confidentiality of this report for PKF Littlejohn LLP (unredacted), and for the elector who raised the Objection (in redacted form), so that they can satisfy themselves of the details of the investigation and conclusion reached in respect to the Objection.

C57.3 It was **AGREED** to pass a motion stating: *“The Town Council resolves that, with immediate effect, all concessions and tendering processes undertaken will fully comply with the Procurement Act 2023 and Local Government Act 1972, ensuring a thorough and compliant conflict of interest process is undertaken by Officers, Councillors and Applicants”.*

C57.4 It was **RESOLVED** to **APPROVE** officers' recommendation regarding seeking independent legal advice, as detailed in section 7.

C57.5 It was **RESOLVED** to **APPROVE** officers' recommendations to adopt the revised policy, as detailed in section 8.

The meeting closed at 8.24pm.

Councillor M Wearmouth

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Mayor of Seaford