



Seaford Town Council

Minutes

Planning & Highways Committee Meeting

Tuesday 7 July 2026

Held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.30pm.

Present:

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, O Honeyman, R Honeyman, J Lord, S Markwell, and R Stirton

Steve Quayle, Town Clerk

Isabelle Mouland, Community Engagement and Democratic Services Manager

There were no members of the public in attendance.

P07/07/26 Apologies for Absence

Apologies for absence were received and approved from Councillor C Bristow (personal commitment).

P08/06/26 Disclosure of Interests

There were no disclosures of interests.

P09/07/26 Public Participation

There was no public participation.

P10/07/26 Town Council Response to Lewes District Parking Review 2026 Informal Consultation

The committee considered report 57/26 seeking agreement of the Town Council's response to the County Council's Lewes District Parking Review Informal Consultation.

It was **RESOLVED** to **APPROVE** the officer recommended responses to the Lewes District Parking Review, and delegate authority to the Town Clerk to respond on behalf of the Town Council.

(7.15pm - the Town Clerk left the meeting)

P11/07/26 Planning Applications – For Comment

The planning and/or tree works applications received since the last Committee meeting on 11 June, for the Committee to consider and comment on as a statutory consultee are as follows:

LW/26/0292 – 3 Surrey Road - Garage conversion and single storey side extension.

It was **RESOLVED** to **SUPPORT** the application.

LW/26/0299 – 21 Rookery Way – First floor extension including raising of the roof pitch, 2No. front dormers, 1No. front Juliette balcony dormer, and 1No. rear dormer.

It was **RESOLVED to SUPPORT** the application, subject to confirmation that the proposed front balcony is a Juliette balcony, as stated within the application description.

Policy GB04 of the Seaford Neighbourhood Plan advises that balconies are generally visually inappropriate and should not normally be permitted. While the Town Council has no objection to a Juliette balcony in this location, the submitted proposed elevation drawings appear to depict a step-out balcony rather than a Juliette balcony, creating a discrepancy between the plans and the application description.

The Town Council therefore supports the application on the understanding that the balcony will be amended, or clarified, to be a Juliette balcony in accordance with the submitted description and the requirements of Policy GB04.

LW/26/0316 – 16 Hill Rise – Single storey rear extension.

It was **RESOLVED** to **SUPPORT** the application.

Tree Works Applications

TW/26/0040/TPO – Oakdene, 36 Firle Road – T1 - Oak tree - Crown reduction by 2 m - To stop overcrowding and to enhance sunlight.

It was **RESOLVED** to **SUPPORT** the application.

P12/07/26 Update Report

The committee considered report 40/26 reporting on decisions taken by Lewes District Council since the last meeting on applications previously considered by the Committee.

It was **RESOLVED** to **NOTE** the report, decisions on planning applications, and updates on highway matters.

The meeting closed at 7.33pm.

Councillor L Wallraven

Chair of Planning & Highways Committee