



Seaford Town Council

Minutes

Planning & Highways Committee Meeting

Thursday 6 August 2026

Held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG at 7.30pm.

Present:

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, O Honeyman, R Honeyman, J Lord and S Markwell.

Isabelle Mouland, Community Engagement and Democratic Services Manager

There were 3 members of the public in attendance.

P13/08/26 Apologies for Absence

Apologies for absence were received from Councillor C Bristow.

In accordance with Section 85(1) of the Local Government Act 1972, the reasons for absence were approved as follows: Councillor C Bristow (personal commitments).

Councillor R Stirton was unaccounted for.

P14/08/26 Disclosure of Interests

Councillor R Honeyman declared a non-pecuniary interest in Agenda Item 4, Planning Application LW/26/0334, and stated that he would abstain from taking part in the discussion and voting.

Councillor O Honeyman noted that, although she lived near the site of Planning Application LW/26/0334, she did not consider this to constitute a disclosable interest and would therefore take part in the discussion and voting.

P15/08/26 Public Participation

Speaker	Statement
<i>Resident A</i>	<i>Item 5 - Raised concerns regarding the consultation process and the draft SCI. Comments included that the 500-character response limit was too restrictive, that the SCI does not sufficiently explain how members of the public can engage with the planning system in practice, and that greater consideration should be given to accessibility and the needs of those with protected characteristics. Concerns were also expressed regarding the length and complexity of consultation documents, the usability of the Council's online consultation</i>

	<i>system, inconsistencies between online and downloadable consultation questions, changes to consultation material during live consultations without clear audit trails, and the need for greater transparency regarding any use of Artificial Intelligence in consultation processes.</i>
Town Council Response	Thanked the resident for their contribution.

P16/08/26 Consultation Response - Statement of Community Involvement for Lewes District

The committee considered report 65/26 Lewes District Council's consultation on its Draft Statement of Community Involvement 2026 and seeking agreement of representations to be submitted.

P17.1 It was **RESOLVED** to **NOTE** the report.

P17.2 It was **PROPOSED** to **APPROVE** the recommended responses, as discussed in the meeting, to Lewes District Council's Statement of Community Involvement consultation, and delegate authority to the Town Clerk to respond on behalf of the Town Council.

(7.31pm to 7.33pm – a short break was held and 3 members of the public left the meeting)

P17/08/26 Planning Applications – For Comment

The planning and/or tree works applications received since the last Committee meeting on 7 July, for the Committee to consider and comment on as a statutory consultee are as follows:

LW/26/0334 – 62 Valley Drive – Addition of 1 no. front dormer and modification to roof at front first floor level, alterations to fenestration at rear side elevation of existing extension.

It was **RESOLVED** to **NOT OBJECT** to the application.

LW/26/0241 – 17 Pelham Place, Pelham Road – Replacement of metal windows with UPVC in basement and ground floor, addition of bay window and alterations to ground floor layout.

It was **RESOLVED** to **NOT OBJECT** to the application.

LW/26/0346 – 32 Kedale Road – Single storey rear extension and two storey side extension

It was **RESOLVED** to **NOT OBJECT** to the application.

Tree Works Applications

TW/26/0045/TPO – 4 Sycamore Close – T1 - Holm Oak - Reduction of lower limb to 600 mm stump and Removal of 2 upper stems towards the road - To reduce weight and mitigate risk from lean and root plate instability T2 - Holm Oak - Removal of dead branch - for safety reasons.

It was **RESOLVED** to **NOT OBJECT** to the application.

TW/26/0049/TPO – Homefield Place, Homefield Road – T1 - Beech - Pruning by 1.5-2 m, not more than 30% - To reduce weight and risk of limb failure T2 - Holm Oak - Crown reduction not more than 2 m, thinning and pruning not more than 30% - To reduce weight, decayed sections, risk of failing.

It was **RESOLVED** to **NOT OBJECT** to the application.

TW/26/0055/TPO – 3 Seafeld Close – T1 - Sycamore - Re-pollarding to previous points - Overhanging into neighbour's garden.

It was **RESOLVED** to **NOT OBJECT** to the application.

P18/08/26 Update Report

The committee considered report 66/26 reporting on decisions taken by Lewes District Council since the last meeting on applications previously considered by the Committee.

It was **RESOLVED** to **NOTE** the report, decisions on planning applications, and updates on highway matters.

The meeting closed at 7.50pm.

Councillor L Wallraven

Chair of Planning & Highways Committee